



**WEST GROVE PRIMARY SCHOOL**  
1, JURONG WEST STREET 72, SINGAPORE 649223  
TEL NO: 6267 9234 FAX NO: 6267 9235

---

Through the Principal,   
Mrs Chandler Jay Siva

11 January 2022

Dear Parents/Guardians,

**Welcome back to the school term and a happy 2022!**

We hope you had a meaningful break with your child over the December holidays. As the holidays end, we are excited to begin the school term well.

For the year 2022, the three Year Heads heading the Student Development Department will continue to work with our teachers to look into ways to improve the **Positive Environment** for your child to thrive in and experience joy of learning. We will be adopting the **PROSPER** Framework (T. Noble and H. McGrath), where we Encourage **Positivity**, Build **Relationships**, Facilitate **Outcomes**, Focus on **Strengths**, Foster a sense of **Purpose**, Enhance **Engagement** and Teach **Resilience**.

To encourage **Positivity** and build **Relationships**, our school is embarking on *Peer Support Relationships* for all levels. Through support and care among the peers, our students will develop a sense of belonging and connectedness to the school and be more engaged in their learning. This will hereby increase their motivation and achievement.

Our teachers will continue to work closely with your child and you. We value your partnership and look forward to it.

We would like to introduce the form teachers of Primary Four.

**Introduction of 2022 Form Teachers**

If you have any questions, do get in touch with them directly.

4A	Mdm Afizah (noor_afizah_rusli@moe.edu.sg)	Ms Tan (tan_hui_chin@moe.edu.sg)
4B	Mr Saw (saw_jin_teik@moe.edu.sg)	Ms Shariffah (shariffah_affinda_isa@moe.edu.sg)
4C	Mrs Chen (chen_pei_ai@moe.edu.sg)	Ms Sangeeta (sangeeta_kaur_dhillon@moe.edu.sg)
4D	Mr Qairul (qairul_izam_shali@moe.edu.sg)	Ms Tan (tan_hui_yang@moe.edu.sg)
4E	Mdm Neo (mindy_marie_neo@moe.edu.sg)	Mdm Tang (tang_oi_khum@moe.edu.sg)

4F	Ms Koh (koh_shi_hui_michelle@moe.edu.sg) Ms Tan (tan_si_hua@moe.edu.sg)	Ms Tan (tan_poh_ching@moe.edu.sg)
4G	Mr Nadzri (mohamed_nadzri_md_nasir@moe.edu.sg)	Mr Chuan (chuan_teik_ping@moe.edu.sg)
AYH	Mdm Lee (lee_nyuk_phing@moe.edu.sg)	

You may also choose to contact any of our staff via

- General Office hotline: **62679234** (Mon to Fri, from 7.00 a.m. to 5.30 p.m.)
- Teachers' Email (available on <http://westgrovepri.moe.edu.sg>)
- Student Handbook

### **Absence from School**

The school places a strong emphasis on students' regular attendance in school and it is closely monitored by the Form Teachers and our Student Development Team (SDT). For any absences, please inform the respective Form Teacher and submit relevant documentation (e.g. Medical Certificates) if applicable.

Please note that if the absence falls on the date of a weighted assessment (e.g. topical test, exam), there is **NO make-up** for the assessment. Pro-rating will be considered if the absence is substantiated with valid reasons (e.g. Medical).

### **Vaccination against Covid-19**

Students who have taken the vaccination against Covid-19 may experience some side effects from the vaccination and should not engage in strenuous physical activities for 2 weeks after the vaccination. Please substantiate your child's absence from school due to vaccination related side effects by providing the Form Teacher with any evidence of the vaccination appointment. Students should also be reminded to alert their Physical Education (PE) teachers when asked that they had gone for their vaccination and should be excused from PE.

### **School Homework**

Homework is a valuable part of schooling. We believe that homework cultivates responsibility, self-discipline and lifelong learning habits. Teachers assign relevant, meaningful and even challenging homework to reinforce classroom learning and allow students to apply what was learnt.

School leaders and teachers will make a conscious effort to monitor the homework load of our students. Subject teachers will also coordinate the homework assigned to ensure that it is manageable. Students who are unable to complete their work in class will need to complete it at home, in addition to the homework that has been assigned. We seek your understanding that the actual time spent on homework will vary between students due to differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have any concerns about the assigned homework.

We also urge parents to play a supportive role by spending some time daily with your child/children to supervise them doing homework and to ensure there is a conducive home environment for it.

### **Assessment Matters**

Assessment is an integral part of the learning process. Information gathered from assessment allow teachers to identify learning gaps and close them by improving teaching practices or providing feedback and additional support to the child.

This is an overview of the assessments that you can expect your child to sit for in the year. Please refer to <https://go.gov.sg/2021wa> for more details on the assessments.



<b>Subject</b>	<b>Term 1</b>	<b>Term 2</b>	<b>Term 3</b>	<b>Term 4</b>
English	NIL	SA1 (30%)	NIL	SA2 (70%)
Maths	NIL	SA1 (30%)	NIL	SA2 (70%)
Science	NIL	SA1 (20%)	Practical (10%)	SA2 (70%)
Mother Tongue	NIL	SA1 (30%)	NIL	SA2 (70%)

### **Learn for Life Programme (LLP)**

Our Primary Four students will embark on the LLP during Form Teachers Guidance Periods (FTGP) in term one this year. Anchoring on the school's vision of Active Minds and Gracious Hearts, the LLP seeks to provide opportunities for students to develop a strong sense of graciousness through mastering their personal effectiveness. Building upon the FTGP outcomes, the Gracious Leaders programme will adopt a values and community-based approach to equip students with the necessary socio-emotional as well as personal mastery skills. The rationale of this programme is premised on the following principles:

1. Students will learn more about themselves through serving others
2. Students will grow to be more empathetic and gracious through community involvement
3. Students will become better learners and leaders through authentic experiences

### After-School Programmes

To ensure the safety of students who are staying back for after-school programmes, they are **not allowed** to leave the school before the start of the activity. Students are expected to have their lunch in school. We will monitor student movements after school. We seek your understanding and support in reinforcing the message with your child.

### **Schedule of Key Events for Term 1**

<b>Date</b>	<b>Activity</b>	<b>Remarks</b>
29 Jan	MRL Parent Webinar (Raising Readers)	
31 Jan	Chinese New Year Celebrations in school	Please note that school hours are from 7.30 a.m. to 10.00 a.m.
1 Feb – 2 Feb	<b>Chinese New Year Holiday</b>	No school for all students
26 Feb	Cyber-wellness Parent Workshop	
<b><i>March School Holidays (12 March to 20 March)</i></b>		

Warm regards,

Mdm Lee   
Assistant Year Head (P3 & 4)