



## WEST GROVE PRIMARY SCHOOL

1, JURONG WEST STREET 72, SINGAPORE 649223

TEL NO: 6267 9234 FAX NO: 6267 9235

---

Through the Principal,  
Mrs Chandler Jay Siva

11 January 2022

Dear P1 Parents/Guardians,

### Welcome back to West Grove Primary School!

We hope you had a meaningful break with your child over the December holidays. As the holidays end, we are all excited to get back to school. For the year 2022, the three Year Heads heading the Student Development Department (SDD) will continue to look into ways to improve the **Positive Environment** for your child to thrive in and experience Joy of Learning. We will be adopting the **PROSPER** Framework (T. Noble and H. McGrath), where we Encourage **Positivity**, Build **Relationships**, Facilitate **Outcomes**, Focus on **Strengths**, Foster a sense of **Purpose**, Enhance **Engagement** and Teach **Resilience**.

To encourage **Positivity** and build **Relationships** where students will experience positive emotions and have a sense of belonging to the school, we are embarking on Peer Support Relationships as a school. Through support and care among the peers, our students will feel connected to school and be more engaged in their learning, hereby, increase our students' motivation and achievement. Listed below are your child's Form Teachers.

### Introduction of 2022 Form Teachers

If you have any questions, do get in touch with them directly.

1A	Ms Liam Huixian (liam_huixian@moe.edu.sg)	Mrs Irene Chin (chan_mei_yin_irene@moe.edu.sg)
1B	Ms Ong Pyng Jing (ong_pyng_jing@moe.edu.sg)  Mdm Nurhazlinda (nurhazlinda_mohamed_shafri@moe.edu.sg)	Mrs Clarissa Hue (clarissa_cheong_wei_lin@moe.edu.sg)

1C	Ms Betty Chan Siew Sharn (chan_siew_sharn_betty@moe.edu.sg)	Mdm Angeline See Sui Chiat (see_sui_chiat@moe.edu.sg)
1D	Mdm Ong Pang Ling (ong_pang_ling@moe.edu.sg)	Mdm Seetha (palanivelu_seetha@moe.edu.sg)
1E	Ms Nur Anisah Bte Syed Maideen (nur_anisah_syed_maideen@moe.edu.sg)	Mdm Sabrina (sabrina_annarhar@moe.edu.sg)
1F	Ms Wu Xiao Wei (wu_xiaowei@moe.edu.sg)	Ms Goh Ming Mei (ming_mei_goh@moe.edu.sg)
1G	Mrs Jessica Lai - Xie Liling (xie_liling_jessica@moe.edu.sg)	Ms Nurul Atiqah (nurul_atiqah_azmi@moe.edu.sg)
1H	Mr Yeow Soon Hao yeow_Soon_Hao@moe.edu.sg	Mdm. Huang Wanxi huang_wanxi@moe.edu.sg
	Mrs Teng-Lim Suat Lay (lim_suat_lay@moe.edu.sg)	

You may also choose to contact any of our staff via

- General Office hotline: **62679234** (Mon to Fri, from 7.00 a.m. to 5.30 p.m.)
- Teachers' Email (available on <http://westgrovepri.moe.edu.sg>)
- Student Handbook

### **Absence from School**

The school places a strong emphasis on students' regular attendance in school and it is closely monitored by the Form Teachers and our Student Development Team (SDT). For any absences, please inform the respective Form Teacher and submit relevant documentation (e.g. Medical Certificates) if applicable.

Please note that if the absence falls on the date of a weighted assessment (e.g. topical test, exam), there is NO make-up for the assessment. Pro-rating will be considered if the absence is substantiated with valid reasons (e.g. Medical).

### **Vaccination against Covid-19**

Students who have taken the vaccination against Covid-19 may experience some side effects from the vaccination and should not engage in strenuous physical activities for 2 weeks after the vaccination. Please substantiate your child's absence from school due to vaccination related side effects by providing the Form Teacher with any evidence of the vaccination appointment. Students should also be reminded

to alert their Physical Education (PE) teachers when asked that they had gone for their vaccination and should be excused from PE.

### **School Homework**

Homework is a valuable part of schooling. We believe that homework cultivates responsibility, self-discipline and lifelong learning habits. Teachers assign relevant, meaningful and even challenging homework to reinforce classroom learning and allow students to apply what was learnt.

School leaders and teachers will make a conscious effort to monitor the homework load of our students. Subject teachers will also coordinate the homework assigned to ensure that it is manageable. Students who are unable to complete their work in class will need to complete it at home, in addition to the homework that has been assigned. We seek your understanding that the actual time spent on homework will vary between students due to differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have any concerns about the assigned homework.

We also urge parents to play a supportive role by spending some time daily with your child/children to supervise them doing homework and to ensure there is a conducive home environment for it.

### **Assessment Matters**

Assessment is an integral part of the learning process. Information gathered from assessment allow teachers to identify learning gaps and close them by improving teaching practices or providing feedback and additional support to the child.

Assessment can be typically classified into 2 types: Formative and Summative.

- Formative assessments (e.g. class work, quiz, show & tell, performance tasks, etc) are usually carried out during the instructional process for the purpose of improving teaching and learning.
- Summative assessments (e.g. examinations), on the other hand, serve to provide information on students' mastery of content knowledge and skills.

There will not be weighted assessments for P1 and P2 but there will still be Formative Assessments, which are non-weighted and will not count towards an overall score. The school will report your child's level of understanding and achievement for each subject using qualitative descriptors in the Holistic Development Profile (Report Book) issued at the end of each semester.

## **Portfolio**

Besides providing information about your child's progress through the mid-year and end-of-year report cards in the report book, you will also receive information about your child's progress and achievement in the various areas of learning compiled in your child's portfolio file. There will be selection and organisation of a purposeful collection of your child's independent work to chart your child's progress as well as samples of his/her best work in his/her portfolio. With all the information provided, we hope to provide a fuller picture of your child's progress and learning throughout the year.

## **After-school Programmes**

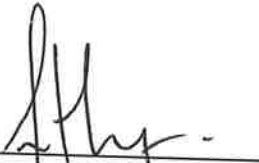
To ensure the safety of students who are staying back for after-school programmes, they are not allowed to leave the school premises before the start of the activity. Students are expected to have their lunch in school. We will monitor student movement after school. We seek your understanding and support in reinforcing the message with your child.

## **Birthday Celebrations**

Our school would like to seek your help to keep any birthday celebrations in class simple. We strongly discourage any external food to be brought into the school as we are concerned that the food brought in may inadvertently trigger food allergies among some students. Furthermore, we are also promoting healthy eating by encouraging our students to eat healthily. Similarly, we also discourage extravagant goodie bags and gifts to be given in class as part of the celebration, so as to cultivate a culture of simplicity and appreciation among young children.

Finally, I would like to reassure you that the school will continue to do its part to maintain a good cleanliness level and provide handwashing soap, and hand sanitizers in all the classrooms. You can help to do your part too. Do tell your child to observe personal hygiene, take their temperature daily and wash their hands often with soap. If your child is unwell, do not come to school, avoid crowded places and see a doctor immediately.

Warm regards,



---

Mrs Teng-Lim Suat Lay  
Year Head (P1 & P2)

### Schedule of Key Events for Term 1

Date	Activity	Remarks
9 Jan	MRL Parent Webinar (Raising Readers)	
31 Jan	Chinese New Year Celebrations in school	Please note that school hours are from 7.30 a.m. to 10.00 a.m.
1 Feb – 2 Feb	<b>Chinese</b>	No school for all students
26 Feb	Cyber-wellness Parent Workshop	
28 Feb – 1 Mar	Photo-Taking Exercise for P1 and P6 students (for Student Smart Card)	Students are to wear school uniform
15 Mar	P1 & P3 Math Parents' Webinar	More details to be released later
<b><i>March School Holidays (12 March to 20 March)</i></b>		