



WEST GROVE PRIMARY SCHOOL

1 Jurong West Street 72 S649223

Tel: 62679234 Fax: 62679235

Email: wgps@moe.edu.sg

For Official Use:

S/No:

40-Hour Parent Volunteer Programme

(For Primary One Registration (Phase 2B) 2023)

Period of Parent Registration: **7 February 2022 – 11 March 2022.**

(Email the registration form and relevant documents to wgps@moe.edu.sg)

Note:

- Both parents serving as volunteers **will be preferred.**
- If only 1 parent is serving, only the applicant's photo and particulars is needed.
- Interviews for short-listed parent volunteers will be conducted in April 2022.

<i>Insert Photo (Father)</i>

Serving: Yes / No*

<i>Insert Photo (Mother)</i>

Serving: Yes / No*

Father's Personal Particulars			
Name:		NRIC No:	
Email Address:		Occupation:	
Nationality:	Singapore Citizen / Permanent Resident* (<i>Delete when applicable*</i>)		
Race:		Religion:	
Date of Birth:		Country of Birth:	
Home Address:			
HP No:		Home Tel:	

Mother's Personal Particulars			
Name:		NRIC No:	
Email Address:		Occupation:	
Nationality:	Singapore Citizen / Permanent Resident* (<i>Delete when applicable*</i>)		
Race:		Religion:	
Date of Birth:		Country of Birth:	
HP No:			

Child's Personal Particulars (Year Joining School: 2024)			
Name:			
Nationality:	Singapore Citizen / Permanent Residence* (<i>Delete when applicable*</i>)		
Birth Certificate No:			
Date of Birth:		Country of Birth:	



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Compulsory Duties

Please indicate by ticking your available days for the following **duties**:

1. Traffic/Gate Duties (6.55 a.m. to 7.30 a.m.)

Monday Tuesday Wednesday Thursday Friday

High Needs

2. Reading Programme Duties

(i) Reading Buddy Programme (1.30 p.m. – 2 p.m.)

-A Learning Support Programme (LSP) to help our students be more confident in reading.

Wednesday Thursday Friday

(ii) KidsRead (2 p.m. – 3 p.m.)

-A programme to promote a love for reading amongst a group of P1 and P2 students.

Thursday

Medium Needs

Please indicate your availability for the following by ticking the areas/s of interests and skills which you would like to support in:

School Programme / Learning Journeys

Accompanying pupils on excursions (Ad Hoc)

Accompanying pupils for Learn-To-Swim Programme (Term 1: Jan – Mar) and (Mornings on Weekdays)

Events / Activities

e.g. Racial Harmony Day, International Friendship Day, Children’s Day, Sports Fiesta, Arts Fiesta

Any others skills and interests not listed above which you would like to share / contribute (Reading/Sports/CCA/ICT/Arts & Music etc):

**Parents who are able to commit to supporting Compulsory duties will have priority in being selected.*

Terms and Conditions (Please read)



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1. This application is only for child who is due for Primary One Registration in July 2023. Application is open from 7 February 2022 and will be closed on 11 March 2022 at 5.00 p.m. Applications received after this period will not be accepted.
2. All applicants and their children must be Singapore Citizens or Singapore Permanent Residents.
3. Only parents of a child who is due for registration can sign up as Parent Volunteers (PV) to West Grove Primary School.
4. For single parents, other relevant documents e.g. custody papers are also required.
5. Selection is **NOT** on a first-come, first-served basis. The school reserves the right to select volunteers who are willing and able to perform their duties during working days and are able to meet the needs of the school.
6. Submission of the application form to the school does not imply that the applicant has been selected for the parent volunteer scheme. An interview will be conducted in **April 2022** for shortlisted applicants only. No telephone calls would be entertained during the selection periods in April. **(All unsuccessful applicants will be notified via email by July 2022.)** The decision of the school is final and the school is not obliged to provide any reason for unsuccessful application.
7. Application for parent volunteer scheme does not guarantee your child a place in West Grove Primary School under Phase 2B of the Primary One registration even if the parent volunteer has completed the minimum voluntary services (40 hours) needed to be eligible for the registration.
8. To be eligible for Phase 2B of the Primary One registration, an applicant whose child is due for Primary One registration in July 2023 must be selected as a parent volunteer to West Grove Primary School not later than 30 June 2022 **AND must volunteer at least 40 hours of service to the school by 31 May 2023.**
9. The Parent Volunteer **must serve until 31 May 2023** even if they have clocked 40 hours of service.
10. The parent who is selected to perform the voluntary service must be the parent whose name is indicated in the form submitted to the school. Both parents serving as volunteers would be preferred.
11. The parent volunteer scheme for Primary One registration under Phase 2B is subjected to changes by the Ministry of Education (MOE). West Grove Primary School shall be in no way held responsible for changes made by MOE that deem the voluntary services already put in by the applicants as naught.
12. West Grove Primary School shall not be held responsible in the event that an applicant is selected for the parent volunteer scheme but is unable to put in at least 40 hours of voluntary service to the school.
13. If parent volunteer/s do not comply with the above, West Grove Primary School reserves the right not to offer the invitation to register their child for Primary One Registration (Phase 2B) 2023. Also, the school reserves the right to suspend or discontinue the services of any parent volunteer at any time without giving any reason.

I declare that the information submitted above is correct and that I have read and agreed to the attached terms and conditions stated by the school with regard to the application for 40-Hour Parent Volunteer scheme. I understand that my child is not guaranteed a place in West Grove Primary School under Phase 2B of the Primary One registration even if I have completed the minimum 40 hours of voluntary services needed to be eligible for the registration.

Name of Parent	Signature of Parent	Date
Name of Parent	Signature of Parent	Date